



# **NORTHVIEW COMMUNITY CHURCH**

## **JOB DESCRIPTION**

### **Pastor to Seniors**

CAMPUS: Downes Road Campus  
REPORTS TO: Downes Road Campus Pastor  
ALLOTTED HOURS: 30 hours/week  
REVISED: July 2022  
ANTICIPATED START: September 2022

#### **MINISTRY CONTEXT**

The person called to this ministry must be in agreement with Northview's Confession of Faith, Mission, Vision and Core Values and must have a passion for the ministry of the church. The incumbent must also be a mature Christian believer qualified for leadership within the church.

#### **PRIMARY FOCUS**

Provide vision, leadership and training in the area of seniors ministry through partnership with gifted leaders within the congregation, who in turn influence many to do the work of the ministry.

#### **MINISTRY RESPONSIBILITIES**

##### **1. VISION AND LEADERSHIP (10%):**

- a. Assist in the development of ministry to seniors, facilitating the mission and vision of Northview by:
  - i. On-going evaluation of present ministries and programs.
  - ii. Implementing change based on on-going evaluation.
  - iii. Facilitating the development of strategic initiatives for new ministry directions.
  - iv. Lead the Seniors Ministry in developing the annual strategic/ministry plan with the senior leadership team.

##### **2. PASTORAL CARE (70%):**

- a. In the context of Northview's philosophy of ministry relating to caring for seniors, implement our church vision by:
  - i. Maintain a regular phone call ministry of encouragement to seniors in crisis.
  - ii. Involvement in short term counselling engagements.
  - iii. Oversee funeral services for seniors and care for families in grief.
  - iv. Hospital and Care Home visitation.

##### **3. OTHER PASTORAL DUTIES (10%):**

- a. Preach, teach & speak as requested by the Lead Pastor.
- b. Meet weekly with other pastors for prayer and study together.
- c. Attend Congregational, Board and Commission meetings as required.
- d. Attend Pastoral and Staff meetings as required.
- e. Other Pastoral duties such as weddings, funerals, counselling, etc. as required.



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#### **4. ADMINISTRATIVE DUTIES (10%):**

- a. Accountable to the Downes Road Campus Pastor through staff meetings and reports.
- b. Maintain regular communication with volunteer staff by encouraging and teaching.
- c. Manage the budget for the Seniors Ministry.

#### **STATEMENT OF RELATIONSHIPS**

The Care Pastor reports directly to the Downes Road Campus Pastor. While the Pastor to Seniors provides direct oversight to the Seniors Ministry, it is expected that he/she will work collaboratively with the other Ministry Team Leaders within the leadership matrix of the church. The Pastor to Seniors must seek to carry out ministry in the context of the mission, vision and values of Northview. It is important for the individual to understand that they are part of a ministry team.

#### **QUALIFICATIONS**

1. Minimum of a Bachelor's degree in a related field. Graduate degree is preferred.
2. Experience in pastoral ministry and the areas of strategic planning and implementation.
3. Demonstrated ability to care for people and provide Biblical counseling.

#### **PERSONAL CHARACTERISTICS**

The following characteristics are considered essential for the candidate to be successful in this role:

1. A penchant for leadership development.
2. Willing to empower others to lead.
3. Able to communicate clearly.
4. Agrees doctrinally with church leadership on primary and secondary level beliefs.
5. Is known to have a lifestyle that honors and uplifts the name of Christ.

The incumbent must make Northview Community Church his/her home church.