



NORTHVIEW COMMUNITY CHURCH

JOB DESCRIPTION

Pastor of Care & Prayer

CAMPUS: Downes Road Campus
REPORTS TO: Care Pastor (Team Lead)
ALLOTTED HOURS: 45 hours/week
REVISED: July 2022
ANTICIPATED START: September 2022

MINISTRY CONTEXT

The person called to this ministry must be in agreement with Northview's Confession of Faith, Mission, Vision and Core Values and must have a passion for the ministry of the church. The incumbent must also be a mature Christian believer qualified for leadership within the church.

PRIMARY FOCUS

Provide vision, leadership and training in areas of pastoral care and prayer through partnership with gifted leaders within the congregation, who in turn influence many to do the work of the ministry.

MINISTRY RESPONSIBILITIES

1. VISION AND LEADERSHIP (10%):

- a. Assist in the development of Prayer and Care strategies to facilitate the mission and vision of Northview by:
 - i. On-going evaluation of present ministries and programs.
 - ii. Implementing change based on on-going evaluation.
 - iii. Facilitating the development of strategic initiatives for new ministry directions.
 - iv. Work with other Care Pastors in developing the annual strategic/ministry plan.

2. PASTORAL CARE AND BIBLICAL COUNSELLING(60%):

- a. In the context of Northview's philosophy of ministry relating to Care, implement our church vision by:
 - i. Provide servant leadership in the areas of care and prayer to the other Northview ministries as needed.
 - ii. Work with the Care Team to develop a robust theology of Care and Biblical Counselling within the culture of Northview.
 - iii. Maintain a regular phone call and/or email ministry of encouragement to church members and attendees in crisis.
 - iv. Involvement in short term counselling engagements.
 - v. Work with the Care Team and Financial Team to steward the distribution of the Care fund.
 - vi. Oversee funeral services within our church family and care for families in grief.
 - vii. Ensure our Community Groups are encouraged to provide care for their group members.
 - viii. Occasional hospital and care home visitation.

3. PRAYER MINISTRY (10%)

- a. Provide oversight to Northview's various prayer ministries.
- b. Maintain oversight of the volunteer prayer team.
- c. Provide support for various congregational prayer leaders and their ministries.
- d. Leadership development and teaching within the prayer ministry.



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4. OTHER PASTORAL DUTIES (10%):

- a. Preach, teach & speak as requested by the Lead Pastor.
- b. Meet weekly with other pastors for prayer and study together.
- c. Attend Congregational, Board and Commission meetings as required.
- d. Attend Pastoral and Staff meetings as required.
- e. Other Pastoral duties such as weddings, funerals, counselling, etc. as required.

5. ADMINISTRATIVE DUTIES (10%):

- a. Accountable to the Executive Pastor through staff meetings and reports.
- b. Accountable to the Elders through quarterly reports of current events.
- c. Work with the Care Team Lead to oversee the Administrative Assistant for Care.
- d. Maintain regular communication with volunteer staff through encouragement and teaching.

STATEMENT OF RELATIONSHIPS

The Care and Prayer Pastor reports directly to the Care Team Lead, and oversees care within all ministry departments. While the Care and Prayer Pastor works with the other members of the Care Department, it is expected that he/she will work collaboratively with the other Pastors and Ministry Team Leaders within the leadership matrix of the church. The Care and Prayer Pastor must seek to carry out ministry in the context of the mission, vision and values of Northview. It is important for the individual to understand that he/she is part of a ministry team and therefore is expected to resource other ministry departments as they seek to carry out ministry at Northview.

QUALIFICATIONS

1. Minimum of a Bachelor's degree in a related field. Graduate degree is preferred.
2. Experience in pastoral ministry and the areas of strategic planning and implementation.
3. Demonstrated ability to care for people and provide Biblical counseling.

PERSONAL CHARACTERISTICS

The following characteristics are considered essential for the candidate to be successful in this role:

1. A penchant for leadership development.
2. Willing to empower others to lead.
3. Able to communicate clearly.
4. Agrees doctrinally with church leadership on primary and secondary level beliefs.
5. Is known to have a lifestyle that honors and uplifts the name of Christ.

The incumbent must make Northview Community Church his/her home church.