



NORTHVIEW COMMUNITY CHURCH

JOB DESCRIPTION

Women's Bible Study Childcare Team

DEPARTMENT:	Discipleship / Children's Ministry
REPORTS TO:	Children's Ministry Assistant
ALLOTTED HOURS:	3-9 hours/week
PRIMARY LOCATION:	Downes Road Campus
POSTED:	December 16, 2021
ANTICIPATED START:	mid January 2022

REQUIREMENTS:

1. Upstanding personal conduct, being an example of cooperation, respectfulness, honesty & teachableness. Your character must be one the children can admire and emulate.
2. Interest in and love for children; ability to relate to young children. An attitude of servanthood. Provide a warm, comfortable atmosphere by demonstrating an approachable, loving personality.
3. Submission of a Criminal Record Search and your application form. *Note: the Criminal Record Search is only required of adults 18 years and over.
4. Availability for the 2021-2022 term that runs Wednesdays and Thursdays from 8:30 am - 12:00 pm

RESPONSIBILITIES:

1. To be part of a small team caring for and leading a specific age-group of young children, ages range from 0 - 5 years. (We try to accommodate your preference as much as possible).
2. To arrive punctually at 8:30 am consistently for prayer and discussions about lessons and activities of the day.
3. To interact with the children individually or in a small group by initiating conversation and encouraging participation, including the timid or left-out children. You must be one to talk to the children, using eye-to-eye contact, making each one feel welcome to the group, learning names, playing on the floor.
4. To assist the team leader as requested, i.e. taking children to the washroom, leading a small group to/from the the large group, supervising a specific activity center, leading a group game in the gym, welcoming children as they arrive, finding coats and belongings as they leave, cleaning up and organizing toys, printing names on papers, singing songs with actions with children.
5. To make a sincere effort to fulfill the weekly commitment to this ministry. Children enjoy our program more when they recognize familiar leaders each week who can interact with their personalities & interests.