



NORTHVIEW COMMUNITY CHURCH

JOB DESCRIPTION

Local Missions Coordinator

DEPARTMENT:	Local and Global Missions
REPORTS TO:	Local and Global Missions Pastor
ALLOTTED HOURS:	20-25 hours/week
PRIMARY LOCATION:	Downes Road Campus
POSTED:	July 2, 2021
ANTICIPATED START:	August 2021

MINISTRY CONTEXT:

The person called to this ministry must be in agreement with Northview's confession of faith, mission, vision and core values and must have a passion for the ministry of the church. The incumbent must also have the qualifications of Deacon, as outlined in I Timothy 3.

PRIMARY FOCUS

To equip our congregation to love people in our city regardless of their ethnic, cultural or socio-economic background and to engage with them in culturally relevant ways.

MINISTRY RESPONSIBILITIES:

1. Community Outreach (90%)

- a. Develop and maintain relationships with civic leaders, school counselors, public officials, nonprofit leaders, and other public figures.
- b. Join in regular conversation with neighboring church leaders. (ACLN)
- c. Develop appropriate partnerships between the church and the community to offer support to local agencies, and service opportunities for our congregation.
- d. Develop, promote and launch local outreach initiatives at Northview.
- e. Recruit, train and equip volunteer teams to engage various community outreach ministry initiatives.

2. Other Duties (10%)

- a. Staff meetings, Global Missions Team Meetings.
- b. Other duties as assigned by Lead Pastor and/or Executive Pastor of Ministry Development.

STATEMENT OF RELATIONSHIPS

The Local Outreach Coordinator will report directly to the Local and Global Missions Pastor. The Local and Global Missions Pastor reports to the Executive Pastor of Ministry Development.

QUALIFICATIONS:

1. Minimum of a Bachelor's degree in a related field.
2. Experience in pastoral ministry and the areas of strategic planning and implementation.
3. Skills in personnel management and team development flowing from a pastoral heart.
4. Demonstrated ability to develop, equip and empower volunteer teams.



NORTHVIEW COMMUNITY CHURCH

JOB DESCRIPTION

Local Missions Coordinator

PERSONAL CHARACTERISTICS

The following characteristics are considered essential for the candidate to be successful in this role:

1. A penchant for leadership development.
2. Willing to empower others to lead.
3. Ability to have good rapport with a wide variety of people.
4. Able to communicate clearly.
5. Agrees doctrinally with church leadership on primary and secondary level beliefs.
6. Is known to have a lifestyle that honors and uplifts the name of Christ.

The incumbent must make Northview Community Church his/her home church.